



ASSESSMENT MATERIAL

EVIDENCE GUIDE

Qualification code:

LEN0261.v1

Level: 1

Credit: 44

Version: 1

Apply Micro Hydel Power (Helper) skills for MHP plant

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ASSESSMENT AND ASSESSOR DETAILS

Competent

☐

Not Yet Competent

☐

Assessment

☐

Re-Assessment

☐

Assessor Name:

Assessor Code

Assessor Signature

Date

DD	MM							YYYY	

CANDIDATE DETAILS

Candidate Name:

First Name

Last Name

Father Name

Institute Name and
District

CNIC #

OR

Registration Number:

Gender

Male

☐

Female

☐

Candidate Consent

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate Signature:

ASSESSMENT RESULTS SUMMARY FORM

You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to **NAVTTTC**

NAVTTTC OFFICE ONLY

1. DATE FORM
RECEIVED:

DD	MM							YYYY	

2. DATE ENTERED INTO
DATABASE:

DD	MM							YYYY	

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ASSESSMENT SUMMARY AND RECORD

ACTIVITY	METHOD				DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	PORTFOLIO	OBSERVATION	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF: APPLY MICRO HYDEL POWER (HELPER) SKILLS FOR MHP PLANT	COMPETENT	NOT YET COMPETENT
Practical skill demonstration			✓	✓	Complete supplied project brief related to the application of Micro Hydel Power (Helper) skills for MHP plant: • Maintain health, safety and cleanliness • Carry out maintenance procedures as Micro Hydel Power (Helper) • Demonstrate positive workplace attitude and behaviors • Communicate in different work contexts • Apply basic reading, writing and speaking skills in different life contexts • Apply basic numeracy skills in different life contexts • Produce a plan for career options related to a Micro Hydel Power operations		
Knowledge assessment		✓			Answer all questions Assessment Panel will have following oral presentation of completed project brief		
Other requirements	✓	✓	✓	✓	• All learner log books and formative assessments completed by Instructor including; ○ Observations ○ Demonstrations ○ Questions and recorded answers • Oral presentation of project to assessment panel • Completed plan for career options related to a Micro Hydel Power operations		

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CANDIDATE ASSESSMENT

Candidate Name..... Father Name

ALL WORK ASSESSED FOR THESE COMPETENCY STANDARDS MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to:

- Apply Micro Hydel Power (Helper) skills for MHP plant

ACTIVITIES	CANDIDATE RESPONSE
1. Complete portfolio of evidence	• All completed course assignments • Completed work forms • Completed job records • Completed plan for career options related to Micro Hydel Power operations • All learner log books and formative assessments completed by Instructor including; ○ Observations ○ Demonstrations ○ Questions and recorded answers
2. Complete project brief of Apply Micro Hydel Power (Helper) skills for MHP plant under observation by Instructor	• I will correctly complete requirements of supplied project brief under the following conditions: ○ In a group or individually, as required by project brief ○ Supplied brief will require a 5 day period to complete in a workshop environment Your Assessment Panel will be looking for your competence in: ○ Demonstrating task skills, task management (integration of tasks), managing any contingencies which may arise and task outcomes throughout the project timeframe ○ Applying knowledge and skill in the working environment
3. Present completed project brief supplied by Instructor	• Oral presentation of project brief and completed project work to Assessment Panel. • Presentation to include: ○ Requirements of brief ○ Planning and preparation of project ○ Problems encountered and how they were dealt with ○ Project outcome/s ○ Lessons learnt from undertaking project (reflective thinking) • Presentation to take no longer than 10 minutes
4. Answer all questions Assessor Panel will have following project presentation	My answers to questions are correct and demonstrate my understanding of the topics and their application.

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ASSESSOR JUDGEMENT GUIDE

Candidate Name Father Name

INSTRUCTIONS FOR ASSESSMENT PANEL

THIS SECTION CONTAINS MINIMUM EVIDENCE REQUIREMENTS.

- The Assessment Panel will consist of a registered Assessor, the candidate's Instructor, and a private sector expert
- The project brief will consist of integrated task requirements to enable the candidate to supply sufficient evidence of their competence in the skills required to work as a MHP (Helper)
- The project brief must be suitable for the level of knowledge and skills required (i.e. Level 1)
- The timeframe for completion of assigned project brief is 5 working days
- The candidate may work in a team or as an individual to complete the project brief. If in a team, the contribution of each candidate must be clearly defined and observable.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO	ASSESSOR COMMENTS ON CANDIDATE PERFORMANCE
1. Present portfolio of evidence	All completed course assignments		
	• Completed work forms • Completed job records		
	• Completed plan for career options related to Micro Hydel Power operations		
	• All learner log books and formative assessments completed by Instructor including; ○ Observations ○ Demonstrations ○ Questions and recorded answers		
2: Complete project brief of Apply Micro Hydel Power (Helper) skills for MHP plant under observation by Instructor	• Completed requirements of supplied project brief under the following conditions:		
	• In a group or individually, as required by project brief ○ Supplied brief will require a 5 day period to complete in a workshop environment ○ Demonstrated: ○ Required task skills ○ Integrating tasks ○ Managing any contingencies which may arise		
	• Achieving task outcomes throughout the project timeframe		
3. Present completed project brief supplied by Instructor	• Oral presentation of project brief and completed project work to Assessment Panel.		
	• Presentation to include: ○ Requirements of brief ○ Planning and preparation of project ○ Problems encountered and how they were dealt with ○ Project outcome/s ○ Lessons learnt from undertaking project (reflective thinking)		
	• Presentation to take no longer than 10 minutes		

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO		ASSESSOR COMMENTS ON CANDIDATE PERFORMANCE
4. Answer any questions their Assessor may have during the practical assessment	Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application. Assessor to document all questions asked, if any, and the answers here:			

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LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

Instructions	This section contains information regarding; • Context of the assessment • List of required tools and equipment. • List of consumable items required during the service
1. Context of Assessment	This task will be performed in MHP plant lab/workshop environment. Required tools, equipment and consumables will vary according to project brief.